

York Rite Sovereign College of North America (YRSC)
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ANNUAL FINANCIAL REVIEW REPORT * Fiscal Year June 01, 20__ through May 31, 20__.

IMPORTANT NOTE: *This report will be reviewed by our auditing firm and the figures you provide will be used to complete the I.R.S. Tax Form 990 for 20__.*

MEMBERSHIP STATUS (please report all numbers)

Active Membership as of June 01, 20__:	_____	Membership fee per Member \$	_____
Membership <u>actual</u> gain during fiscal year:	_____	Annual dues per Member	\$ _____
Membership <u>actual</u> loss during fiscal year:	_____	Outstanding dues as of May 31, 20__	
Active Membership as of May 31, 20__:	_____		\$ _____
Single Members	_____		
Plural Members	_____		
Associate Regents	_____		

GENERAL FUND

NOTE: The General Fund refers to the main account that the Dues, Fees, etc. (receipts) are deposited into and the bills to pay (expenses) are taken out of. If you have additional accounts such as Savings, C.D.'s, Mutual Funds, etc., any figures pertaining to these would be recorded on Page 3. Please do not combine figures if you have multiple accounts.

Receipts: (Funds collected during fiscal year)

	Dues.....	\$ _____
	Fees	\$ _____
	Dinners	\$ _____
	Donations	\$ _____
	Interest earned.....	\$ _____
(A)	Transfer (From Savings {Page 3} into General Fund)	\$ _____
	Miscellaneous.....	\$ _____
	(Itemize your misc.) _____	

(B)	Total Receipts	\$ _____
(C)	General Fund Balance as of 06-01-__	\$ _____
(D)	General Fund Balance as of 05-31-__	\$ _____
(E)	Savings Fund Balance as of 06-01-__	\$ _____
(F)	Savings Fund Balance as of 05-31-__	\$ _____

NOTE: Do not make any modifications on the Expense Accounts listed below. They are titled per the Sovereign College Ledger in accordance with our Auditing Firm's procedure to complete the Tax Form 990. Please use the "Miscellaneous" account and itemize any expenditure not titled. This also applies to the Receipts on page 1.

EXPENSES (Funds taken out during fiscal year)

	Per Capita paid to YRSC June 01, 20__ – May 31, 20__	\$ _____
	New Member Fees paid to YRSC June 01, 20__ – May 31, 20__ ...	\$ _____
	Returned Fees	\$ _____
	Salaries	\$ _____
	Dinners/Refreshments	\$ _____
	Printing	\$ _____
	Postage.....	\$ _____
	Equipment/Office Supplies.....	\$ _____
	Jewels	\$ _____
	Membership Pins.....	\$ _____
	Gold Honour Awards	\$ _____
	Previews/Pamphlets/By-laws.....	\$ _____
	Rituals/Manuals of Instruction.....	\$ _____
	Donations	\$ _____
	Festivals.....	\$ _____
	Charter Fee.....	\$ _____
	Miscellaneous.....	\$ _____
	(Itemize misc.) _____	

	Rent	\$ _____
	Bank service charges.....	\$ _____
(G)	Transfer: Deposit into Savings Fund	\$ _____
(H)	Total Expenses	\$ _____

SUMMARY PAGE

GENERAL FUND

Name of Bank _____

Page 1 (C) General Fund Balance as of 06-01-__\$ _____

Page 1 (B) Total receipts for fiscal year + \$ _____

Sub-total General Fund = \$ _____

Page 2 (H) Total expenses for fiscal year - \$ _____

Total General Fund Balance as of 05-31-__ = \$ _____

SAVINGS FUND

Name of Bank _____

Page 1 (E) Savings Fund Balance as of 06-01-__\$ _____

Page 2 (G) Transfer, (deposits from General Fund)..... + \$ _____

Any other deposits + \$ _____

Interest earned..... + \$ _____

Page 1(A) Transfer, (deposits into General Fund)..... - \$ _____

Page 1 (F) Total Savings Fund Balance as of 05-31-__ = \$ _____

OTHER INVESTMENTS (C.D.'s, Time Share, Mutual Funds, Bonds, G.I.C.'s, etc.)

_____ \$ _____

_____ \$ _____

The undersigned Auditing Committee has examined the books, records, and accounts of the Treasurer and Secretary of the aforementioned York Rite College for the Fiscal Year ending May 31, 20____, compared vouchers and found them to be accurate. We have also examined the accounts of the Trustees and Securities of the College held by them, and found them to be accurate as well.

Employers Identification Number (EIN) _____

Signatures: _____

{STAMP/SEAL}

Dated: _____, 20__

This entire 20__-20__ Annual Return Package must be RECEIVED by YRSC prior to **JULY 01, 20__**.

This entire report being filed on time does apply to your OPC Nomination(s) approval for next year.

On the Officers List of the Annual Return (last page), we ask you to verify the Pre-printed EIN for your College is correct. Thank you. Please initial here _____